

**BOARD OF FIRE COMMISSIONERS  
FIRE DISTRICT NO. 1**

November 13<sup>th</sup>, 2023

The Meeting was called to order by Vincent Vinci, President, at 7:00 PM.

**SALUTE TO THE FLAG**

**MOMENT OF SILENCE**

A moment of silence for all the deceased fire fighters.

**ROLL CALL**

James Foley	Present
James Lauro	Present
E. Paul Percussi	Present
Vincent Vinci	Present
Nick Panetta	Present
Janet Capo	Present
Robert DeBold	Present

**This meeting is being held in conformance with the Open Public Meeting Act. Notice has been given to the newspaper and notice of the meeting has been posted in public places. Next open public meeting of the Commissioners will be held on, **December 11, 2023.****

**PRESIDENT'S REPORT (Vincent Vinci)**

**MINUTES FROM THE OCTOBER MEETING AS DISTRIBUTED**

Jimmy Lauro made a Motion to accept the October 2023 minutes, second by Nick Panetta. All in favor.

**TREASURER'S REPORT (Nick Panetta)**

Total Receipts for the Month of October 2023.....	<b>\$193,988.75</b>
Total Disbursements for the Month of October 2023 .....	<b>\$30,273.34</b>
Total in Money Market for the Month of October 2023.....	<b>\$334,508.18</b>
CD Investment as of October 30, 2023.....	<b>\$254,458.98</b>
Total Cash on Hand as of October 30, 2023 .....	<b>\$728,462.70</b>

- 1. Employee agreements were signed by Commissioners and Employees.**
- 2. We received our 3<sup>rd</sup> quarter Fire Tax.**
- 3. We sent our 4<sup>th</sup> quarter Fire Tax Letter to the Township.**
- 4. We received from the Tax Assessor our CNC-3 Report for Aberdeen Fire District 1.**

A Motion was made by James Lauro to accept the Treasurer's Report, second by Paul Percussi. All in favor.

**FIRE PREVENTION (James Foley) for the month of October, 2023**

- Permits.....2
- Business Inspections .....30
- Certificate of Occupancy.....38
- Violations/Penalty.....9

**INSURANCE (James Foley)**

Audit for Workers Comp was submitted to VFIS.  
We received a letter from VFIS that our deductible of \$250 was reimbursed in regards to the accident to the District Chief's car.

A Motion was made by James Lauro to accept the Fire Prevention and Insurance Reports, second by Paul Percussi. All in favor.

**BUILDINGS AND GROUNDS: (James Lauro)**

1. October 17<sup>th</sup> Wet Scape came and turned the sprinklers off.
2. Voting machines came on Oct. 27<sup>th</sup> for the Nov. 7<sup>th</sup> election.

**JOINT DISTRICT TRAINING GROUNDS (James Lauro)**

1. The balance in the checking account as of October 31, 2023 is \$14,111.19
2. Floor was concreated and back in service on October 15<sup>th</sup>.
3. Keyport used the training grounds on October 22<sup>nd</sup>.
4. We received a letter from Selective Insurance about changes to our policy.  
Selective Insurance Co. has added 2% wind/hail property deductible to the 3 buildings.
5. We received the certificate of employee from Selective Insurance Co.

A Motion was made by Paul Percussi to accept the Building and Grounds and Joint Districts Reports, second by Jim Foley. All in favor.

**DISTRICT CHIEF (Robert DeBold)**

1. 498 had a water leak
2. Campbell repaired 500 installed new gauge
3. 497 had a program issue with the turbo.
4. Air packs were inspected on October 12<sup>th</sup>.
5. Fire & Safety started the yearly maintenance on the trucks.
6. Fire & Safety to a SCBA air pack out for repair.

A Motion was made by James Lauro to accept the District Fire Chief's Report, second by James Foley. All in favor.

## **FIRE COMPANY CHIEF'S REPORT AND ENGINEERS' REPORTS**

Chief Smith reported there were a total of 17 Fire Calls, 1 Drills, and 8 Extra Drill and 348.5 Man Hours spent for the month of October 2023. All engineer's reports were done and handed in.

A Motion was made by James Lauro to accept the Fire Company Chief's Report, second by James Foley. All in favor.

## **CORRESPONDENCE (Janet Capo)**

1. Rob DeBold and Brian Brown received a thank you letter from Home Away From Home children thanking them for the Fire Safety Class.
2. We received an email from the State requiring that at least 1 Commissioner sign up for Gov Connect. Commissioner Panetta signed up.
3. We received a letter from our accountant with the 2022 Audit report. And a copy sent to the State.
4. We received a letter from accountant that he sent the 2022 audit to the township.
5. Commissioner Nick Panetta was signed up for Gov Connect per NJAC 5:30-16.2 requiring a Commissioner to be part of Gov Connect.

A Motion was made by Nick Panetta to accept the Fire Company Chief's Report, second by James Foley. All in favor.

The Resolutions were reviewed by Commissioners.

Resolution # 1 accepting the 2024 Budget

Resolution #2 Commissioners Salary

Resolution # 3 accepting the Board Meetings

Resolution # 4 Contracting with Fire Company

Resolution No. 5, accepting the 2022 Audit

Resolution No. 5A, certifying the 2022 Audit and was registered with Clerk of the Board of Freeholders.

I would like all the Commissioners to make a motion to accept Resolutions #'s 1 to 5A. Roll Call --- Yay or Nay All said Yay. All were in favor. All the Commissioners signed the Resolutions.

**OLD BUSINESS** Nothing to report.

## **MEETING OPEN TO THE PUBLIC**

Any questions or concerns? None, a motion was made to close meeting.

A Motion was made by Paul Percussi at 7:10 pm to close the Meeting, seconded by James Lauro. All were in favor.



E. Paul Percussi  
Secretary of the Board