

Secretary of the Board **BOARD OF FIRE COMMISSIONERS**
FIRE DISTRICT NO. 1

October 6, 2025

The Meeting was called to order by Vincent Vinci President, at 7:00 PM.

SALUTE TO THE FLAG

MOMENT OF SILENCE

A moment of silence for all the deceased firefighters.

ROLL CALL

Vincent Vinci	Present
James Lauro	Present
E. Paul Percussi	Present
Nick Panetta	Excused
Russell Bucco	Present
Robert DeBold	Present
Cathy Morello	Present

This meeting is being held in conformance with the Open Public Meeting Act. Notice has been given to the newspaper and notice of the meeting has been posted in public places. Next open public meeting of the Commissioners will be held on November 10, 2025.

PRESIDENT'S REPORT (Vincent Vinci)

The Fire Bureau will be closed on Monday, October 13, 2025 in observance of Columbus Day and Indigenous People's Day.

MINUTES FROM THE SEPTEMBER MEETING AS DISTRIBUTED

Paul Percussi made a Motion to accept the September 8, 2025 minutes, second by Russell Bucco. All in favor.

TREASURER'S REPORT (E. PAUL PERCUSSI)

Total Receipts for the Month of September 30, 2025	\$7,319.46
Total Disbursements for the Month of September 30, 2025	\$50,345.58
Total in Money Market for the Month of September 30, 2025	\$475,345.71
CD Investment as of September 30, 2025	\$276,743.38
Total in Checking Account for the Month September 30, 2025	\$102,839.30
Total in Payroll Account for the of Month of September 30, 2025	\$57,509.08
Total Cash on Hand as of September 30, 2025	\$912,437.47

We submitted the Fourth Quarter Fire Tax to the Township.

A Motion was made by James Lauro to accept the Treasurer's Report, second by Russell Bucco. All in favor.

FIRE PREVENTION (Russell Bucco) for the month of September 2025

• Business Inspections	28
• Certificate of Occupancy.....	26
• Violations/Penalty.....	6
• Permits.....	8
• Knox Box.....	1
• Order to Pay Penalty.....	2

A motion was made by Paul Percussi to accept the Fire Prevention Report, second by Russell Bucco. All in favor.

INSURANCE (Russell Bucco)

On September 10, 2025, one of our volunteer firefighters sustained an injury while performing official duties. Immediate steps were taken to ensure proper medical attention and to document the incident. All paperwork was filed and submitted to the Worker's Compensation Insurance.

A Motion was made by Paul Percussi to accept the Insurance Report, second by James Lauro. All in favor.

BUILDINGS AND GROUNDS: (James Lauro)

1. A vehicle struck our property on September 9, 2025. A police report was filed.
2. The generator was serviced on September 17, 2025.
3. Wetscapes winterized the sprinkler system on October 6, 2025.

A Motion was made by Paul Percussi to accept the Building and Grounds report, second by Russell Bucco. All in favor.

JOINT DISTRICT TRAINING GROUNDS (James Lauro)

1. The balance in the checking account as of September 30, 2025 is \$2,539.80
2. Seabright is scheduled to use the training ground.
3. Matawan Fire Department is scheduled to to use the training ground.
4. We received two checks from Acrisure Insurance Company under the dividends claim. One check was in the amount of \$399.70 the other check was in the amount of \$97.76. Both checks were deposited into the checking account on September 24, 2025.

A Motion was made by Paul Percussi to accept the Training Grounds and Joint Districts Reports, second by Russell Bucco. All in favor.

DISTRICT CHIEF (Robert DeBold)

1. New Jersey Fire Equipment performed the annual bench test for the SCBA on October 6, 2025.
2. We received the sims cards for the new tablets.
3. Will and I spoke with PMC regarding the County radios. PMC informed us that they are still waiting for the necessary parts.
4. We purchased a new computer for the administrative assistant.

A Motion was made by James Lauro to accept the District Fire Chief's Report, second by Paul Percussi. All in favor.

FIRE COMPANY'S CHIEF'S REPORT AND ENGINEERS' REPORTS (Will Smith)

Chief Smith reported there were a total of 28 Fire Calls, 1 Drill, and 4 Extra Drills and 255.5 Man Hours spent for the month of September 2025. All engineer's reports were done and handed in.

A Motion was made by Paul Percussi to accept the Fire Company Chief's Report, second by James Lauro. All in favor.

CORRESPONDENCE (Cathy Morello)

One of our volunteer firefighters was summoned for jury duty. In response, an official excused letter was submitted on September 17, 2025, addressed to the Honorable Judge Marc C. Lemieux, respectfully requesting that the firefighter be excused from jury duty to to his essential volunteer service with our department.

OLD BUSINESS & New Business

Nothing to report.

MEETING OPEN TO THE PUBLIC

Any questions or concerns? None, a motion was made to close meeting.

A Motion was made by Vincent Vinci at 7:06 pm to close the Meeting, seconded by James Lauro. All were in favor.

A handwritten signature in blue ink, appearing to read 'E. Paul Percussi', written over a horizontal line.

E. Paul Percussi